



Fitness Training Application Form

The Botanic Gardens and Parks Authority (BGPA) manages Kings Park and Botanic Garden and Bold Park in Perth, Western Australia.

Personal fitness / training activities are defined as activities organised by fitness instructors or personal trainers for small groups, not exceeding 25 persons; or running or walking groups for training or exercise purposes only.

Groups or individuals wishing to run personal fitness / training activities in Kings Park and Botanic Garden are required to make a booking. Venue fees apply and organisers must ensure they comply with the Botanic Gardens and Parks Authority [Terms and Conditions](#) available on our website.

Please provide all details for your booking. Full disclosure is important to ensure your application is successful. If you require assistance, please contact us.

Your booking is not confirmed until you have received written approval.

Contact Person/Organiser

Name of group or organisation: _____

Contact person: _____

Street address: _____ Suburb: _____

Postcode: _____ Email: _____

Mobile: _____ Daytime telephone number: _____

Fitness Training Details

Location

The following locations are offered for group fitness / training activities. Refer to the [Fitness Training Map](#) for venue locations and/or the [Hire Venues section](#) on our website for further details on each venue, including detailed descriptions, images and availability calendars.

- Broadwalk Vista
- Exhibition Ground (available weekdays after 3.00 pm)
- Fraser Avenue Lawn North (available October to April only)
- Poolgarla Parkland
- Kings Park Road Precinct
- Saw Avenue Lawn East

Note: Jacob's Ladder is **not** in Kings Park and Botanic Garden and is not considered part of this application.

Due to high demand, preferred locations cannot be guaranteed. The Bookings Officer will confirm your location(s) once your application has been processed. Organisers must remain in the approved locations and should not interfere with other groups or visitors in the same area.

For more information contact the Bookings Officer:

Kings Park and Botanic Garden
1 Kattidj Close, Kings Park
Western Australia 6005

Phone: (+61 8) 9480 3624
Fax: (+61 8) 9322 5064

Email: bookings@bgpa.wa.gov.au
Website: www.bgpa.wa.gov.au

Session Details

Please provide a description of proposed training session activities, number of participants, specify the date and time of each session, and advise us of your preferred location.

Approximate number of participants: _____ (not to exceed 25 people)

Description of activities:

Day and date: _____ Time: _____ Preferred location: _____

Day and date: _____ Time: _____ Preferred location: _____

Day and date: _____ Time: _____ Preferred location: _____

Day and date: _____ Time: _____ Preferred location: _____

Day and date: _____ Time: _____ Preferred location: _____

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Day and date: _____ Time: _____ Preferred location: _____

Day and date: _____ Time: _____ Preferred location: _____

Day and date: _____ Time: _____ Preferred location: _____

Alternative location(s) in case your preferred location is not available:

Equipment and Infrastructure

The use of memorials, trees and other park infrastructure (e.g. park benches) for fitness training is not permitted. Equipment cannot be staked into the ground or fixed to any structure or tree, or cause damage to the turf or vegetation.

Gym apparatus such as bench presses, rowing machines, ropes, steppers, weight bars and other heavy elements are not permitted. Please note that BGPA does not provide any equipment.

Are you bringing fitness equipment? Yes No

If yes, please specify type and quantity of equipment required:

Fit ball (how many): _____ Hand weights (how many): _____

Mats (how many): _____

Other equipment (please specify): _____

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Vehicles and parking

Kings Park provides free parking only for those visitors within the park boundaries. Visitors are not permitted to park their vehicle in Kings Park and then leave Kings Park boundaries by any other means (on foot, by bus or in another vehicle).

Jacob's Ladder is **not** in Kings Park and Botanic Garden. Organisers or participants cannot park in Kings Park and Botanic Garden and go to Jacob's Ladder, even if they intend to exercise in Kings Park. This is a breach of the *Botanic Gardens and Parks Regulations 1999* and infringements apply.

Vehicles are not permitted to park on lawns or in 'No Parking' zones. Verge parking is available in some areas, where signposted. Equipment can be unloaded from a vehicle where parked in a designated loading zone or parking bay. The organiser is responsible for advising participants where to park. Parking cannot be reserved.

For more information refer to the [Kings Park and Botanic Garden Parking](#) section of our website.

Booking Fees

Group fitness / training sessions can only be booked in blocks of five (5) sessions for groups of 1 - 10 participants or blocks of four (4) sessions for groups of 11 – 25 participants for a total fee of \$100 inc. GST. Each block of sessions entitles you to four or five (4 or 5) x one (1) hour sessions in any of the aforementioned locations.

Multiple blocks (of four or five sessions) can be purchased at any time, however all sessions must have an allocated date, time and location at the time of purchase.

If for any reason you need to cancel one of the booked sessions and BGPA have been given five (5) business days prior warning, an alternative available date may be selected. This does not apply to cancellations resulting from poor weather conditions. Refunds are not available.

Fees and charges are reviewed annually and can change without notice.

Public Liability

Companies and registered persons/organisations require public liability insurance to the minimum value of \$10 million. A copy of the Certificate of Currency must be provided with your application. Please also include a copy of your First Aid Certificate.

Checklist

- I have read and agree to all BGPA [Terms and Conditions](#).
- I have enclosed a copy of my public liability insurance Certificate of Currency.
- I have enclosed a copy of my First Aid Certificate.
- I have provided all relevant information.

Declaration

In submitting this booking application, the organiser accepts the Botanic Gardens and Parks Regulations 1999 and all Terms and Conditions. Any breach of the conditions or any other relevant law may result in the booking being cancelled immediately. This agreement is not transferable.

Signed: _____ Dated: _____

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Booking Summary and Payment



ABN 30 706 225 320

Tax Invoice: PFT009

This document is a tax invoice upon completion of the form and when payment is made, as prescribed by the *A New Tax System (Goods and Services Tax) Act 1999*.

Contact name: _____

Organisation: _____

Activity: _____ Contact number: _____

Payment Details

Total payable to BGPA \$: _____ (inclusive of any GST amount)

Cash or EFTPOS (in person only)

Cheque (made payable to Botanic Gardens and Parks Authority)

Electronic funds transfer BSB: 066 040 Account: 19800048
Commonwealth Bank
Reference: BGPA booking reference number

Credit card (Visa or MasterCard only)

Name on credit card: _____ Signature: _____

Card number: _____ Expiry: _____

Credit card payments can also be made by phone, once the Application Form has been received.

Do you require a receipt? Yes No

Office use only

Receipt number: _____ Date paid: _____

Thank you for your payment.

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